

LEGAL DEPARTMENT
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Mr. Garo Alexanian CAN TV Post Office Box 750214 Forest Hills. New York 11375 June 27, 2007

Re: Request for Documents

Dear Mr. Alexanian:

Since our prior communication, we have endeavored to determine what documents might be made available for your review and inspection at an early date. This entailed the efforts of a variety of offices and departments, given the scope of the documents requested.

As an example of what LCG has done in response to your request, our Accounting Division has pulled 650 checks representing Animal Control Expenses from April 2006 to April 2007. These checks are in boxes in the Accounting Conference Room awaiting your inspection of same. All we need is a date certain as to when you will be here. While the Accounting Division spent time and effort pulling the checks, they have not separated out Animal Control Expenses from other departments whose expenses were paid on the same check. You will need to actually look at the documents in order to make your decision as to what you want copied since we will not presume to make that decision for you.

Additionally, with respect to your request pertaining to certain records maintained at the Animal Control Office, it has been determined that, in the file in which information pertaining to the Animal Control Board is maintained, there are approximately 50-60 pages which includes the names, addresses and phone numbers of board members as well as the ordinance which created the board. Of course, personally identifiable information would be redacted in accordance with applicable law. I am informed that a search of those files for anything related to the Animal Shelter for records since 2001

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would involve 23 Police Department files and 21 Council correspondence files. Separate files for the Animal Shelter are not maintained and this would require a staff member going through each file to determine if there is anything therein which would be responsive.

Some of the information which you have requested might be maintained at the office of the Clerk of the Council. There is attached hereto a listing of the filing cabinets, boxes, bound books, drawers, etc., which exist in that office.

I am informed that, since January 1 of this year, all boards/commissions have been required to provide the Clerk of the Council with copies of their minutes so there are probably 2-3 pages for each monthly meeting.

In addition given the magnitude of your request and the cost of copying these documents, I reiterate my earlier request that you respond with how you are going to pay the costs of this copying job once you decide which of these documents you want copied.

Please let me know when you wish to review the documents.

Should you have any questions, please feel free to call upon me.

Very truly yours,

Patrick S. Ottinger City-Parish Attorney

PSO/ag-06

cc: Joey Durel, City-Parish President

Dee E. Stanley, CAO Becky F. Lalumia, CFO Chief of Police Jim Craft

Virginia Lee, Animal Control Office